



Tennessee Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

TNVOAD Meeting Notes
January 23, 2014
TEMA – Suiter Room
3041 Sidco Drive
Nashville, TN 37204

Call to Order: President, David Acres called the meeting to order at 10:05pm. He welcomed everyone to the meeting. Terry Haight led us in prayer and David Acres lead the Pledge of Allegiance.

Agenda: The secretary distributed 25 copies of the agenda. We were short a few copies so Gary Ward made more copies and distributed.

Roll Call: Twenty-one (17) members were in attendance representing 12 Sustaining Agencies; 4 Associate Agencies; and 1 Collegial Agencies. Quorum was present.

Secretary's Report and Adoption of Minutes from November 2013: We did not have enough members for a quorum so the meeting was postponed till today.

Treasurer's report:

Bobby Young presented treasure's report which included the Citizen to Citizen Fund. Copies of the financial report were made available for review and will be posted on the website in the members only area.

Terry asked if members could begin receiving notification when dues are paid and the Treasure agreed. Treasurer's report accepted.

Old Business:

- 1) Charter Changes
- 2) Nomination / Election of Officers
- 3) Website Update

New Business:

- 1) Ken from FEMA Region IV
 - a) He spoke on the VOAD conference call they held. One of the agenda items that was discussed was things that they wanted VOAD chairs to address. The top 5 were: Leadership, Social Media, Telling the VOAD story . . . done by video conferencing and etc. FEMA is compiling the information to distribute to the State VOAD Chairs for feedback.
 - i) Ten Areas Discussed
 - (1) Growing and Developing Leadership
 - (2) Training and Capacity Building Resources – Manuals
 - (3) Energizing VOAD activities that engage
 - (4) Use of Social Media
 - (5) Engagement of NDRF
 - (6) Evaluation – After Actions
 - (7) EOC/JFO Options
 - (8) Reporting – telling the VOAD story
 - (9) VOAD Challenges
 - (10) Situation Reports

The national VOAD conference will be in 13-15 May 2014 and in Indianapolis. They will be looking for silent auction items from the states. We also need to be preparing for the nominations

for awards. David Acres made a motion and seconded by Gary Ward to have John Riley as the TNVOAD representative at the national VOAD conference and EMAC.

- 2) Region IV is working with FEMA Corps. One of the projects is on outreach to help VOAD membership for both national and state organizations. They will want to have a state VOAD representative to work with.
- 3) FEMA Region IV is working on an Individual Assistance project to be sure that they have consistency in the programs. It's a yearlong program involving check lists and training. They are working on creating a standard operating procedure.
- 4) They are developing a Donations Course to help the state VOADs. Not to take over, but as a support mechanism. They will be having a focus group in the next few weeks and setting up the pilot.
- 5) A new EMI course has been approved for a 2 ½ day course on Volunteer Liason Agency Coordination L-495
- 6) Ken is about to go to Louisiana relative to evaluation of the roll out material review.
- 7) There was a lot of discussion on making sure that everyone knew that we HAVE to have a better way to record volunteer hours during a disaster. We need better means of promoting what we do, how we do, and why we do what we do in disasters. Billy Walker brought up that David Sledge and he are working on setting up a PowerPoint presentation on VOAD to present to the county EMA Directors to help letting them know what VOAD is and what they can do. Everyone agreed that education of EMA directors is a must. David Acres asked Billy Walker to see about getting TN VOAD on the agenda for the EMAC state conference in October 2014. Salvation Army has a PowerPoint on VOAD according to Terry Haight that he will try to get a copy of for Billy Walker. national conference and the group approved.

Website:

David Sledge presented the new website at TNVOAD.Shutterfly.com. The group approved that David Sledge proceed with closing the other site and getting the TNVOAD.org and TNVOAD.com setup as a forward to our new site.

Committees:

- 1) David Acres discussed the standing committees and asked for people that have an interest to come forward.
 - a) Volunteer & Donations
 - b) Program
 - c) Public Relations
- 2) We would like to have a committee with Jason as the chair for Case Management. David Acres asked Jason and he accepted the appointment. David asked for other members and Rick Lloyd volunteered.

Nominations For Officers:

Chair/President – David Acres was nominated to Chair/President and no others were nominated. Vote was unanimous.

Vice Chair – Tim Burdshaw and John W. Riley were nominated for the position and both accepted nomination. Tim was elected as Vice Chair.

Treasurer – Bobby Young was nominated and accepted. Bobby was elected by acclamation.

Secretary – David Sledge was nominated and accepted. David was elected by acclamation.

Meeting Dates:

May 08, 2013 – at the TN Southern Baptist Convention in Mt. Juliet, TN

August 14 – Location TBA

November 13 – Location TBA
Meetings will be added to the website calendar.

Reports from members present:

We went around the room and asked for updates from the membership on their activities. Membership was asked to forward a brief summary of the activities to David Sledge for uploading to the TN VOAD website.

New representative for Disability Law & Advocacy Center of Tennessee is Angela Webster.

Adjourned at 11:58am

Submitted by:
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